

NONPROFIT TRAINING DAY: ONE INSPIRING DAY, 2 CRITICAL TOPICS

MORNING

(3.5 HOURS):

Tools & Best Practices in Board Governance

Practical for any nonprofit board. Topics on page two. Leave with focus and practical tools.



AFTERNOON

(3.5 HOURS):

Managing Nonprofit Risk Confidently

Reasonably protecting your people, reputation & liability. Topics on page two.



Training with David Hartley is never dull. **You will laugh, you will be surprised, you will eagerly listen, but mostly you will learn.** David provides a wealth of useful and practical information through tools, web links, personal experience, case studies, anecdotes, information and sometimes humour. Training with David will leave you energized and eager to begin implementing new ideas.

JOANNE KAATTAARI, EXECUTIVE DIRECTOR, COMMUNITY LITERACY ONTARIO

It was outstanding ... and it really opened my eyes to opportunities to further enhance our processes.

I absolutely recommend David's seminars to enhance an organization's governance processes.

IAN BARNES, DIRECTOR OF FINANCE AND OPERATIONS, JEWISH FOUNDATION OF MANITOBA

David's board governance training is an excellent way to leverage a nonprofit's limited training resources to train an entire board. The workshop content in one day mirrored content I spent 3 days plus travel time at a Rotman School of Business course.

WES MOORE, BOARD CHAIR, ALGOMA CHILDREN'S AID SOCIETY

David has an exceptional ability to combine first-rate presentation skills with an intuitive understanding of an organization's governance and risk development needs, thereby delivering concrete ideas and solutions.

BRIAN COLE, NATIONAL OFFICE, ST. JOHN AMBULANCE

The best workshops on governance and risk management that I have attended! David presented two difficult subjects and kept the entire Board engaged and interested for two days!

ADRIENNE SMITH, EXECUTIVE DIRECTOR B.C. 4-H



WHO IS DAVID?

David Hartley has had the great privilege of directly training or assisting over 19,000 Canadian nonprofit staff and board members since 2007 in 120 Canadian towns. He has a passion for providing both fun & extremely practical sessions. Over 100 references and full details can be found at www.nonprofithelp.ca



LET'S FIND A DATE
EMAIL david@nonprofithelp.ca
PHONE 416-509-3491

↓ **SCROLL DOWN** to see The Topics ↓

THE TOPICS

MORNING: Tools & Best Practices in Board Governance

- **Nine Governance Principles** that every Board and Executive Director need to know regardless of the size of their budget, staff or volunteer board
- **How to re-energize your board:** 6 steps starting with a very simple and powerful change to your board agenda and finishing with how to build trust at the table so that you can engage in positive conflict
- **Data:** law and lawsuits faced by Nonprofits and Charities in Canada
- **Insurance:** David trained brokers for 10 years, learn 4 ways to protect your board and staff
- **Big decisions:** Questions to ask before you make a significant decision
- **The role of the board** vs. the role of the Executive Director / C.E.O.
- **Board recruitment:** where, how and a great tool to use
- **Board orientation:** what new members need to know to be successful
- **Bylaws You Must Have & Committees To Disband**
- **Confidentiality vs. Secrecy** (and when to use "in-camera" sessions)
- **Board evaluation** (including my favourite one)
- **Board behaviours** and how to deal with challenging personalities (including Best Uses for Tim Horton's)
- **The only standing committees** you need vs. task force groups as the better way forward
- **Changing Meetings by Changing Reports:** Using 1 page Dashboards
- **Role of the chair:** critical to success, here is what you must do
- **A powerful way** to start and end every meeting to ensure your meetings stay short and meaningful for the whole board

AFTERNOON: MANAGING NONPROFIT RISK CONFIDENTLY

- **14 Key Risk Categories** (from Finance to Toxic staff/volunteers)
- **Critical Legal Concepts & 5 Steps** to Protect Your Legal Liability
- **How to Find & Prioritize Your Unique Risks Every 2 Years**
- **Simple, Practical Strategies** to Protect Your People & Reputation
- **Reasonable screening, key policies, more topics & resources**
- **8 Questions** to Ask Your Insurance Broker Every Year to Ensure Great Coverage and Price



2016 TRAINING FEES: \$2,100 full day.

Plus gst/hst and any travel costs. Prices higher if more than half day travel from Toronto, ON. Your investment will have practical, long-lasting returns and the sessions will be fun! Email: david@nonprofithelp.ca